

NEWS RELEASE
April 26, 2016

Fayette Co. Employee Wins Statewide Award

(FRANKFORT, Ky.—) Allison Marcum, secretary to the principal at Bryan Station High School, is the 2016 recipient of the Wanda Luttrell Office Professional Award, a statewide recognition. She will be presented the award at 3:45 p.m. this afternoon at Bryan Station High School in Lexington.

The award is presented annually to a school or district office professional who contributes significantly to the efforts of the leadership team; who is the pulse of the office; and exhibits resourcefulness, commitment, professionalism, and a positive attitude. Named in honor of Wanda Luttrell, KASA's longtime office manager who served school administrators for 28 years, this award is highly prized among school staff statewide.

Having been with the district for three years, Marcum is described by Bryan Station High School Principal James McMillin as the “compass for the day-to-day operations” of the school. With more than 1,700 students and 100+ staff members, Bryan Station is a large urban high school in Fayette County.

McMillin said Marcum is the single employee who attends to every person in the building on a regular basis. Marcum begins each day by meeting with the head principal to review the major tasks for the day, including a review of substitute teachers in the building, while ensuring student learning takes place in all classrooms. She is the first point of contact for concerned parents, serves as a human resources liaison for the school's employees, sends positive notes to colleagues, calls on staff who have been absent, covers for the receptionist and attendance clerk, and interacts daily with students who need to see the principal or are seeking direction.

“Allison is the person who works daily to ensure my calendar is instructionally focused and attends to the overall improvement of Bryan Station High School,” McMillin said.

Marcum is known for her “whatever it takes” mind-set, serving as an office leader who provides the leadership team with ideas for improvement along with how to be more efficient in all school operations. She is the person who collaborates directly with the principal to set the agenda for the administrative team's daily meeting. In addition, she helps develop new protocols for the administrative team to ensure their calendars are aligned on a daily basis to the instructional goals of the school.



“I really love my job, and the teachers and students are amazing. I didn't think I could handle the demands of a large, urban high school, but I have discovered I thrive in this environment. I love being able to help those around me be successful.”

– Allison Marcum, Principal's Secretary
Bryan Station High School,
Fayette County Schools

Marcum is known and respected as a servant leader. “Allison has many attributes, but one I value most is her in-depth understanding of her job and that it exists to serve others,” said McMillin. “Most of her time during the day is devoted to unplanned activities.”

Marcum was chosen for this statewide award by a panel of school administrators who work with their own office professionals every day. This panel recognized immediately the power of having someone like Allison, who’s certainly shown a “whatever it takes” mind-set and plays an integral role in the school performing at optimum levels.

“It is indeed an honor for us to recognize Allison for this well-deserved honor,” Rhonda Caldwell, deputy director of KASA, said. “Her support, organization, collaboration, and mastery help strengthen the school’s positive culture and keep everyone pointed toward student achievement.”

KASA is the largest school administrator group in Kentucky, representing more than 3,000 education leaders from across the commonwealth. Formed in 1969, KASA connects education leaders to policymakers, legislators, and other interest groups, and provides numerous benefits and services to Kentucky’s school administrators.

###